

PORTUGAL- CHECK LIST FOR TOURISM/FAMILY VISIT

	YES	NO
Application form duly filled in block capitals. Application must be <u>signed and dated</u> by the applicant on submitting the application. The visa application form can be downloaded from the website www.vistos.pt		
One recent (less than 6 months old) passport-size photography in color with good resemblance (3,5 cm/4,5 cm).		
Passport valid for at least 3 months beyond the intended duration of stay in the Schengen area with at least 2 blank pages		
Copy of the flight ticket or flight reservation including return flight.		
Proof of accommodation for the whole duration of the intended stay; hotel reservations, rental of holiday home, campus residence reservation or proof of private accommodation (invitation form from the host dully notarized).		
Minors travelling alone or with one parent must present: letter of consent from the other parent or both parents/legal guardian(s); copy of the birth certificate of the minor; ID card/passport of both parents/legal guardian(s).		
Travel medical insurance valid for all Schengen countries covering the entire duration of the stay with a minimum coverage of 30.000€ for all risks (e.g. accident, illness, medical emergency evacuation, etc).		
Residence permit in the country when the applicant is not a National of the Country where he is applying .		
Proof of employment and income: For employees: letter from your employer confirming your leave for that period + pay slips covering the last three months + personal tax clearance + personal bank statements covering the last three months; For self employed: tax clearance + personal bank statements covering the last three months; For business persons: proof of commercial activities in Nigeria and overseas for e.g. bills of lading, receipt book, etc For students/scholars: letter from school or university.		
For family visit: Proof of relationship between visa applicants and person to be visited (birth certificate, marriage certificate, correspondance, photos, etc). Formal written and signed invitations and/or term of responsibility from the host (at the website www.vistos.mne.pt , dully notarized)		

I have been advised to provide the above-mentioned documents but I intend to submit my application without the documents crossed in the check-list. I understand that failure to provide these documents may result in the refusal of my application.

Applicant's Signature:

Date :

FOR OFFICE USE ONLY

The applicant has submitted the supporting documents above

I have advise him/her that failure to submit all necessary documents may result on the refusal of the application.

VAC OFFICER ONLY SIGNATURE

DATE